



Do you:

- Want to empower youth of all ages while working in the outdoors?
- Want to help transform adults and student from around the world with creative thinking and teamwork?
- Consider yourself to be an emerging adventurer who is skilled at leading outdoor experiences?
- Like to challenge yourself & work hard for what you believe in?

Then we are the match for you!

Duties and Responsibilities:

Program Facilitators work as a team to plan and facilitate exciting leadership, experiential and recreational - based programming for guests. Versatile by nature, each Program Facilitator serves as a frontline customer service ambassador prepared to take on a variety of tasks to ensure a positive and unforgettable experience is had by all guests; this is the Bark Lake Advantage.

Primary duties involve delivering intentional leadership, experiential and recreational-based activities to our school groups, organizations, CIC summer camp (international students) and corporate clients. Providing a safe beach and waterfront experience for our clients. Working with our Waterfront Coordinator to ensure all equipment and beaches are maintained.

This includes:

- Leading up to three 2-hour program periods plus an evening program per day.
- Preparing all program activities and areas for use and ensuring areas are tidy after program conclusion.
- Assisting with Dining Hall routine and Tuck Shop operations.
- Assisting with overnight client support.

Additional duties include:

- Supporting the design and development of new programs for Bark Lake.
- Providing customer service through serving or bartending support to weddings and other special events.
- Occasionally assisting with Food Services, Housekeeping, and Maintenance as required.

Qualifications

Specific Job Skills:

- Enjoy working with youth and adults in an outdoors setting.
- Be able to provide outstanding customer service to adult and corporate guests.
- Be able to work a flexible schedule, including evenings, weekends, and holidays.
- Hold current Standard First Aid or Wilderness First Responders with CPR.
- Experience with leading large groups, and /or working in a camp, outdoor education, and leadership development setting.
- A graduate or returning student of a post-secondary institution.
- Able to submit a clean Vulnerable Sector Police Record Check.
- **Must be available from Aug 30th – Sept 1st, 2017 for Mandatory Staff Training**
- Job shadow maybe requested.

Soft Skills:

- Outstanding customer service
- Sense of humour
- Able to work under pressure
- Able to take initiative
- Able to work unsupervised as well as part of a team

Additional Qualifications: (Candidates should have at least some of these certifications)

- Challenge Course Certifications: ACCT Level 1 or 2
- Basic Canoe /Kayak Instructor
- Canoe Tripping Level 1, 2, or 3
- Ontario Certified Teacher
- Wilderness First Responder
- Facilitation Training
- Food Safety Training
- Smart Serve

Compensation:

Daily Base pay \$120.00 (based on 10 hour day)
Additional pay based on certifications and experience
Room and Board is provided (based on shared accommodations)



Length of Contract:

August 30th- November 3rd, 2017

Possibility for contract extension based on performance

Application Process

1. Submit your resume and cover letter to:

Maria Paterson
Director of Sales and Programs
Bark Lake Leadership and Conference Centre
1551 Bark Lake Dr., Irondale, ON K0M 1X0
Email: maria@barklake.com

Cover Letter and Resumes should include all your relevant skills and experiences and indicate how you will add value to our program and team

2. Applications will be reviewed by the Program Department. Successful candidates will be invited to interview. Only those selected for an interview will be contacted.

Do YOU have what it takes to join THIS team?

Bark Lake Leadership and Conference Centre is committed to workplace diversity and provides accommodations, whenever possible, to applicants with disabilities throughout our hiring process. If you require an accommodation, please contact Bark Lake at 1-888-517-9999 or email maria@barklake.com.