



BARK LAKE
LEADERSHIP AND CONFERENCE CENTRE

CHALLENGE COURSE SUPERVISOR / PROGRAM FACILITATOR

Bark Lake Leadership and Conference Centre
1551 Bark Lake Dr.
Irondale, ON K0M 1X0

Rate of Pay: \$150.00/ day – base wage **Start Date:** April 14th, 2020
Position Status: Seasonal Contract **Contract Length:** 6 Months

Nature & Scope:

Bark Lake is seeking a passionate, professional and forward-thinking individual to join our Program Facilitation Team.

Primary Role: Challenge Course Supervisor (CCS)

The CCS is a program facilitator who carries a current Challenge Course Practitioner Level 2 and is designated by the Challenge Course Manager for their evaluated skills and knowledge. A CCS is responsible for the daily operations of the climbing activities (high/low ropes course, climbing/ rappel wall and Aspire Tower) along with all other climbing operations from session to session. The CCS will be directly in charge of ensuring a positive and safe climbing experience for all clients.

Secondary Role: Program Facilitator

Program Facilitators work as a team to plan and facilitate exciting leadership, experiential and recreational - based programming for guests. Versatile by nature, each Program Facilitator serves as a frontline customer service ambassador prepared to take on a variety of tasks to ensure a positive and unforgettable experience is had by all guests; this is the **Bark Lake Advantage**.

Responsibilities:

- Lead up to three 2-hour climbing program periods per day, plus an evening program if required;
- Prepare all climbing activities and areas for use, ensuring areas are tidy after program conclusion;
- Responsible for daily set-up and take down of courses and maintenance of equipment and gear;
- Assist with training staff in course related skills, protocols, and procedures;
- Complete information logs and ensure they are up to date;
- Set up and tear down of all program areas, delivery of activities and providing a safe space for learning and exploring;
- Facilitate programs for school groups, adults, weddings, and other special interest groups during weekdays, weekends and holidays;
- Assist with Dining Hall, Tuck shop routines and overnight client support;
- Occasionally assisting with Food Services, Housekeeping and

WHO WE ARE:

Bark Lake Leadership and Conference Centre began as the Ontario Camp Leadership Centre in 1948 and is located in the Haliburton Highlands. We are passionate about making leaders, building character, nature and adventure based experiences, and creating an environment for excellence in group interaction in this beautiful, wild place!

Spring Season (May – June)

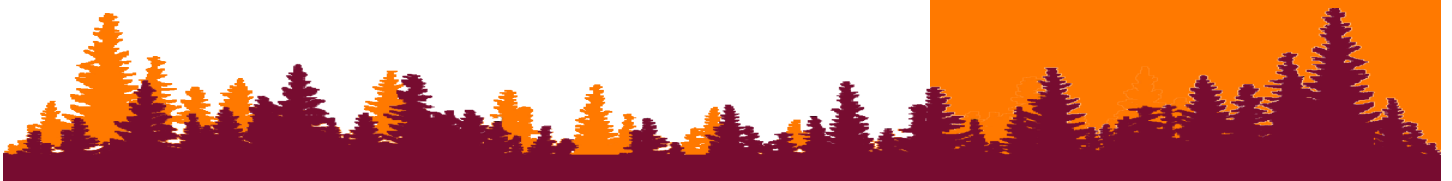
Program Facilitators are primarily responsible for facilitating adventure programming for our School Groups and Organizations. These groups are typically Grade 7& 8 and high school students from Ontario.

Summer Season (July – August)

Program Facilitators work with a number of different camps that Bark Lake hosts. Working with Columbia International College, approximately a thousand students visit us from more than twenty different countries. We help these international guests experience the Canadian wilderness in all of its glory.

Facilitators also help host events/ retreats and weddings, and work with our corporate clients.

Contract extension may be possible based on performance and group numbers.



- Maintenance as required;
- Act as an ambassador for the Bark Lake brand of adventure, leadership, and unwavering customer service;
- Demonstrate an openness and willingness to assist with other tasks and duties outside of the above or as assigned by the Program Manager and Assistant General Manager.

Qualifications: (mandatory)

- *2+ years experience operating climbing activities (high ropes, climbing wall and low ropes);*
- *Hold a current Association of Challenge Course Technology Level 2 certification (other forms of climbing or low ropes training is as asset);*
- *Hold a current certification in Standard First Aid, CPR C;*
- *Current Police Check with Vulnerable Sector Screening;*
- *Have a positive, fun and outgoing attitude;*
- Indicate a high level of competency and understanding of risk management dealing with climbing;
- Comfortable with heights and have the ability to call or react to a rescue situation;
- Have working knowledge on different styles of belaying including: ATC, A-team, Gri-Gri and Munter Hitch;
- Able to set up and work a Rappel System from the ground and air;
- Display drive and enjoy working in a fast-paced outdoor setting;
- Experience with leading programming for and speaking in front of large groups in a camp, outdoor education/recreation or leadership development setting.

Additional Qualifications:

(Preference may be given to Candidate who possess additional qualifications)

- Swimming Qualifications (NLS Waterfront or Pool, Bronze Medallion or Bronze Cross);
- Basic Canoe, Kayak or Voyageur Canoe Instructor or equivalent (ORCKA or Paddle Canada);
- Canoe Tripping Level 3 or equivalent (ORCKA or Paddle Canada);
- Pleasure Craft Operator;
- Ontario Certified Teacher/ESL training;
- Facilitation Training;
- Food Safety Training;
- Smart Serve.

Application Process:

Submit your Resume, Cover Letter, and 3 References to:

Maria Paterson – Assistant General Manager
Email: hr.assistant@barklake.com

Mandatory Staff Training will be held from Monday April 27th, 2020 until Friday May 1st, 2020.

We thank all applicants, however, only those considered for an interview will be contacted.

Bark Lake sits on 500 acres and is owned by the Columbia International College (CIC). Located in Hamilton, CIC is the largest, private, residential school in Canada. Bringing in students from around the world to study within the Ontario Educational system. CIC's goal is to have their students enroll in a Canadian University.

Top 5 Reasons to Work at Bark Lake:

1. Working with professional and like-minded individuals
2. Room and Board on site
3. Opportunities to upgrade your professional development at a discounted rate
4. Get to work outside with a wide variety of clients
5. Get to work and play in the Haliburton Highlands, a destination for outdoor adventure

Accessibility:

Bark Lake Leadership and Conference Centre is committed to workplace diversity and provides accommodations, whenever possible, to applicants with disabilities throughout our hiring process. If you require an accommodation, please contact Bark Lake at hr.assistant@barklake.com.

For more information visit:
www.barklake.com

